

**Holton Parish Council meeting was held on Monday 9th May 2022 starting at 7.30 pm in Holton Village Hall Committee Room**

**Present:**

Chairman - Robert Barter  
Vice-chairman – Allan East  
Councillor - Roger Farrow  
Councillor – Andy Murray  
Parish Clerk - Sonja Barter

**Also present:**

**1. Apologies:** Brian Pridmore

**1a. Declarations of interest:** Robert Barter declared an interest in agenda item 5.2 Definitive map modification order procedure.

**2. To confirm the minutes of the meeting** of the council held on Monday 11th April 2022 which had been circulated to all councillors before the meeting.

**Proposed by Allan East**

**Seconded by Roger Farrow**

**All agreed**

**OPEN FORUM**

**3. District and County Councillor Reports**

No District/County Councillor present

**4. Matters Arising from the Minutes:**

There are some changes required to the top corner (roadside) of the orchard boundary, which have been raised by the occupants of Holton House who purchased adjoining land from the Diocese. These changes affect the on ground existing fencing. The land registry titles of both have been checked and the measurements taken and a meeting will be held with the Wrights and representatives of the Parish Council to agree the amended fence line.

Allan East has made contact with the Wheatley and District group involved with arranging help and services for local Ukrainian Refugees. A note publicising this group to be added to the next Holton News and Next Door Holton. Holton PC has signed up to support this scheme.

## 5. Wheatley Park School Access

5.1 Allan East has circulated a draft letter for the Parish Council to consider before sending to Tim Martin (Head Teacher} Chair of Governors Philip Baillieu and Chief Executive River Learning Trust Paul James.

Some comments were made and amendments to the letter agreed and these to be included in a further draft which will be circulated by the Parish Council Chairman for approval.

**Robert Barter (Chairman) left the room and took no part in any discussion on the Definitive Map Modification Order procedure.**

5.2 The Definitive Map Modification Order procedure, guidance notes and application form have been circulated. It was agreed that Roger Farrow, Andy Murray and Brian Pridmore would form a sub-committee and collect the evidence needed to complete the form and report to the Parish Council.

## 6. Traffic, Road and Highway Matters

Water leak under the flyover bridge on Waterperry Road. A check was made on site, all appears to be dry. Inspect again after rain.

## 7. Financial Matters

### a. Accounts submitted for payment

Clerk's Salary May	455.00
Taylor Landscapes Church	222.00
Taylor Landscapes Orchard	160.80
Jubilee sandwiches (Cooke)	277.95
Jubilee medals (Webb)	107.00
Jubilee tableware (Webb)	126.48
PC Printer Inks - £59.98 and £27.94	87.92
BHIB Insurance	321.41
Jubilee Rebellion Beer incl. ret. Deposit of £75.00	218.22
Jubilee lights (Ault)	41.99

**Holton CIL Share April 2022 received £7,378.36**

### b. Bank balances after paying above amounts and monies received

**Deposit £32,706.37**

**Current £2,262.06**

### c. Parish Council Accounts 2021/2022 y/e 31 March 2022

The accounts for the year 21/22 have been prepared and showed an income of £23,333 and expenditure of £16,494. The accounts are with the Auditor.

The certificate of exemption AGAR (Annual Governance and Accountability Return) has been received and acknowledged by the Audit team at Oxon SA Moore UK Global. .

**It was proposed by Andy Murray and seconded by Allan East that the Clerk's Report be accepted, the accounts paid.** **All Agreed**

**8. Churchyard**

The Church Solicitors Winckworth Sherwood have been appointed to act in the transfer of land and Richard Hunt's solicitors Royds Withy King (Oxford). A further telephone call from the PC chairman has prompted Winkworth Sherwood to contact Royds Withy King and it is hoped progress will be made. A further follow up call will be made by the PC Chairman to check on the progress between the parties.

**9. Playground Proposals**

Allan East has obtained four quotes for Orchard Playground proposals. Parish Councillors discussed the options – Earthwrights was the proposal of choice and this will be presented at the Annual Parish Meeting. A presentation using the village hall projector to show the Earthwrights proposals and website will be organised by Allan East. All the proposals and quotes received will be available at the meeting for comment.

**10. Planning applications:**

None

**11. Planning Decisions (South Oxfordshire District Council):**

P21/S3893/RM. Church Farm, Holton. OX33 1PR

Reserved matters following outline permission.

**Granted**

The Parish Council have been consulted regarding the naming of the above development and the suggestion was put forward of Bartholomew Close as a link to the nearby church and of relevance to the village.

**Withdrawn Application:**

P21/S3478/LB Church Farm Stables, Holton. OX33 1PR

**12. Reports**

Enforcement SE20/188. Holton Field Groundworks Land adjacent Wheatley Park School, Holton. OX33 1PZ. The Enforcement Officer is awaiting a retrospective planning application. The applicant has put in an application but further details were needed for it to be accepted for consideration.

Holton Village Hall Management Meeting. Coffee mornings, Jubilee Quiz 27<sup>th</sup> May and Jubilee celebrations on Sunday 5<sup>th</sup> June which will include teas, games, roundabout etc.

This will be a free event for the village sponsored by the Parish Council. The costs so far around £1,700 with some final payments to be made.

Holton Orchard - A meeting of the Orchard Committee consisting of Andy Murray, Joy Green, Julia Dobson and Sonja Barter (apologies from Peter Oughton) was held on Wednesday 4<sup>th</sup> May 2022 – Minutes have been circulated.

Brookes Liaison Group – Robert Barter and Brian Pridmore – Kevin Heritage has an update on the access, in that Oxford Brookes is unable to agree terms with Oxfordshire County Council. Mark Tugwell Estate Manager Oxford Brookes reported that the site will be marketed now without the western access and a new planning application would then need to be submitted. The plan is to vacate the site by 2024. Brookes wish to liaise with Holton Parish Council in the process and communicate to the eventual developer the wish of the PC to provide a footpath link with the new development land and the parish of Holton.

Brookes Residents' Meeting – Roger Farrow – Nothing to report.

Neighbourhood Plan (Wheatley) – Roger Farrow – Nothing to report.

Wheatley and Holton Good Neighbour Scheme – Deb Bale – Nothing to report.

**13. Annual Parish Meeting – Thursday 12<sup>th</sup> May 2022**

Agenda items to include: Parish Council report, Dr Rogers Trust report, Village Hall report, Neighbourhood Plan update and Orchard Play Equipment presentation.

**14. Publications/Letters and forthcoming events**

Wheatley Parish Council invited Holton residents to the Wheatley Jubilee Celebrations to be held on Sunday June 5<sup>th</sup> at the Holton Playing Fields 12 noon – 3.00 pm. This rather overlaps with the Holton Orchard celebrations which start at 3.00 pm but the invite will be put in the June magazine.

Wheatley and Holton Play and Activity Day organised by Oxfordshire Play Associated will be held on Saturday 16<sup>th</sup> July 11 am to 3 pm at Holton Playing Fields. Free entrance and free activities. Posters to be displayed on the Holton notice boards.

**15. Items for discussion and/or referral to a future meeting**

At the start of the meeting a Parish Council 'WhatsApp' group was set up to speed up communications.

**16. Date of next meeting. The next Parish Council Meeting will be held on Monday 13<sup>th</sup> June 2022 starting at 7.30 pm.**

There being no further business the meeting closed at 9.20 pm.